The initial consultation is an opportunity to explore the project vision, scope, and assess its viability as a DH project.

Visit the DHLab during Office Hours or sign up for a consultation.

Production begins by establishing a clear workflow and channels of communication for team members. Design and content can include:

- Develop a style guide, graphics, and CSS from designed wireframes
- Produce/edit media: audio, video, images, etc.
- Clean metadata
- Produce written copy

Development includes building both the back and front ends of application as well as coding for data analysis and interpretation.

Once a prototype is created, begin user testing to identify any areas of improvement to ensure the product’s success.

- Recruit at least 5 users
- Talk to the DHLab to set up user testing sessions
- Review testing results and analysis
- Re-calibrate where needed

The User Analysis translates high level concepts into step-by-step user journeys that inform how to storyboard features around your users.

Sketch collaboratively to collect the best Ideation as the basis for designing wireframe mockups.

The Project Charter articulates specific production goals and deliverables:

- Team members, roles, and responsibilities
- Project constraints, risks, and dependencies
- Acquisition and management plan for data including related media and permissions

The Project Charter is signed off by all parties before production can begin.

The Project Closeout details the long-term governance of the project’s sustainability, maintenance, and operation.

- Provide documentation
- Measure accomplishments
- Determine lessons learned
- Identify who will maintain the project going forward

The User Analysis articulates specific production goals and deliverables: